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| **Unit Code / Name** |  | | | |
| **Name of participant in Validation**  ie, TAE Student involved in the validation meeting |  | | | |
| **Name of person conducting the Peer Review**  i.e., the observer |  | | | |
| **Date of Validation Meeting:** |  | | | |
| **Brief description of task:** | Following participation in the Validation Meeting, a peer review is to be completed by the observer.  **Information for the observer (peer reviewer):**   * Complete the below peer review to give an honest indication of the student’s performance during the validation meeting * Supply comments/feedback to indicate where you feel the student could improve in their communication/participation * Please enter a minimum of two (2) comments | | | |
| **Part A: Peer Review** | | | | |
| **During the validation meeting the participant:**  (ie, TAE student) | | **Yes** | **No** | **Comments** |
| 1. Was well prepared by having reviewed all documentation prior to the meeting | |  |  |  |
| 1. Used appropriate communication to maintain a level of professionalism during the validation meeting | |  |  |  |
| 1. Used appropriate eye contact, gesturing, and body language was displayed | |  |  |  |
| 1. Used appropriate voice (ie tone, pitch, fluency) | |  |  |  |
| 1. Used appropriate questioning and listening skills to explore and determine potential issues in the assessment process | |  |  |  |
| 1. Discussed and clearly stated opportunities for improvements | |  |  |  |
| 1. Contributed to the development of the action plan with set follow-up review dates | |  |  |  |
| 1. Maintained an objective demeanour focusing on facts and outcomes | |  |  |  |

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| **Feedback to participant** *(i.e., the TAE student)* |
| **What did they do well?** |
|  |
| **What could they improve on?** |
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| **Other comments:** |
|  |
| *This signature confirms that the student has participated in the assessment.*  **Peer Reviewer signature: Date:** |

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| **Part B: Self-Reflection** |
| **Based on feedback received and your own reflection of your involvement, what changes will you make before your next validation meeting** |
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| **What did you do well?** |
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