|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Location** |  | | **Date** |  |
| **Hazard** | | **Description of Hazard** | | |
|  | |  | | |
|  | |  | | |
|  | |  | | |
|  | |  | | |

On the following chart, circle or highlight the most likely harm to a person if the risk happens (along the top). Next circle how often it COULD happen (left hand side). The risk priority (score) is the intersecting number.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Probability**  How likely could it happen? | | **Risk priority chart** | | | |
| **Consequence**  How severely could it hurt someone? | | | |
| **Catastrophic**  Kills, permanently disables | | **Major**  Significant injury | **Minor**  First aid only |
| **Permanent injury** | | **Not permanent** | **No lost time** |
| **Very likely**  Could happen frequently | | 1 | | 2 | 2 |
| **Likely**  Could happen occasionally | | 2 | | 3 | 4 |
| **Unlikely**  Could happen rarely | | 3 | | 4 | 5 |
| **Very unlikely**  Could happen, probably never will | | 4 | | 5 | 6 |
| **What is the risk priority? (score from 1-6 from the above chart).** | | | **Chose control measures from the highest possible level in the following list:** | | |
| 1 or 2  3 or 4  5 or 6 | HIGH PRIORITY – Risk must be controlled mitigated prior to learner placement  IMPORTANT – Control or mitigate risk by agreed date and prior to next review  DESIRABLE – do something to address the risk. | | 1. Elimination   Substitution   1. Isolation/ engineering 2. Administrative 3. Personal protective equipment | | |
| **Control measures/Action to take:**  (Include person responsible and required completion date) | | | | | |
| **Now** |  | | | | |
| **Later** |  | | | | |

In many cases, the best method of control for health and safety risks will be a combination of methods.