Project 6

Instructions for the marking of these 3 student assessments.

You have been assigned the role of the assessor to mark 3 students:

* David Nolan
* Sarah Elliott
* Lilly Le

**Scenario**

These students are in your classroom. They have been completing their workbooks and classroom activities throughout the term. They have been provided with the assessment tasks 2 weeks ago, and they have been instructed to work through these activities during class time.

**Marking instructions**

You are marking the student work under the supervision of a TAE qualified assessor.

You will use the marking guides to ensure consistency of marking with other assessors.

Don’t forget, marking guides are not always perfect, you need to exercise your professional judgement if you find the information in the marking guide is incorrect or is inflexible to cater for a variety of answers.

You will mark the tasks first (e.g. projects and knowledge questions), indicating if each questions is Satisfactory or Not Satisfactory.

You will then complete the Completion of Competency Record, determining the final result for each student – Competent or Not Competent.

Read the forms carefully and ensure all fields are completed.

Your TAE supervisor will co-sign the completion of competency record.

**Other things to consider**

Lilly Le is in a supported learning program and reasonable adjustments have been applied.

Sometime, it may be appropriate to ask the student for further information or reassess the student through a question – if you do this – ensure you document clearly the reassessment process and the student response.

On completion of marking – you will upload the student’s marked assessments to axcelerate.

**DO NOT UPLOAD THE MARKING GUIDES.**