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| **PROJECT** | **Q#** | **ASSESSMENT TASKS****(Tick when done and submitted)** | **WHEN COMPLETED** |
| **Introduction and getting started** | Q1-3 | * Multiple choice
 | Self-paced |
| **PROJECT 1** – Workplace learning pathway 1 | Q1Q2Q3 | * Individual Learning Plan
* Session plan 1 and the training resources required to deliver (if applicable)
* Trainer Evaluation – Workplace Instruction
 | In class |
| **PROJECT 2** – Workplace learning pathway 2 | Q1Q2Q3 | * Individual Learning Plan
* Session plan 2 and the training resources required to deliver (if applicable)
* Trainer Evaluation – Workplace Instruction
 | In class/Self-paced |
| **PROJECT 3** – Group based training | Q1Q2Q3Q4Q5Q6Q7Q8 | * Pre-training Preparation Checklist
* Communication relating to organisational and training logistics (at least 2)
* Session plan topic 1 and the training resources required to deliver
* Session plan topic 2 and the training resources required to deliver
* Training Attendance Records for session 1 and session 2
* Training Evaluation – Group Based Delivery
* Trainer Self and Session Evaluation
* Student Survey Feedback Form (minimum 8)
 | In class/Self-paced |
| **PROJECT 4**– Knowledge questions | Q1-25 | * Knowledge Questions

Answers may be found in the Training Manual provided, by conducting own research or during class delivery. | Self-paced  |