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| --- |
| **Trainer and Assessor Profile**  <insert name> |
|  |

|  |  |
| --- | --- |
| Trainer/Assessor Details |  |
| Name: | <insert full name> |
| Date: | <insert today’s date> |
| Email: | <email if have one> |
| Phone: | <contact number> |
| DOB: | dd/mm/yyyy |
| USI: | <insert USI>  (if no USI please visit [www.usi.gov.au](http://www.usi.gov.au) to register) |
|  |  |

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JBS Australia values quality and understands the importance of Training and Assessment staff providing a quality standard of delivering training, across all Queensland operations. This document encompasses all evidence gathered for each Trainer and Assessor and identifies all competencies which meet the requirements, to deliver training and assessment activities across JBS Australia Queensland sites.

|  |  |  |
| --- | --- | --- |
| **RTO Compliance Management Statement** | | |
| JBS Australia has established and verified the Trainer/Assessor qualifications recorded on this profile document, including equivalent vocational competence, relevant industry experience and professional development activities.  Based on the evidence provided, this Trainer/Assessor is approved by the RTO to deliver qualifications including the units of competency under the conditions specified in the Training and Assessment Strategy (TAS) documents for the qualifications listed in Section 1. | | |
| Name of RTO Compliance Manager | **Signature** | **Date** |
|  |  |  |

# Section 1: Training Delivery

## 1.1 Qualification

Based on the evidence provided, this Trainer and Assessor is approved by the RTO to deliver qualifications, including the units of competency, under the conditions specified in the Training and Assessment Strategy (TAS) documents for the qualification listed below:

|  |  |
| --- | --- |
| **Qualifications delivered by Trainer and Assessor** | |
| AMP20316 | Certificate II in Meat Processing (Abattoirs) |

## 1.2 Units of Competency

Units of competency currently delivered by Trainer and Assessor:

|  |
| --- |
| **Units of Competency delivered by Trainer and Assessor** |
| **Holds units:** |
| AMPCOR201 Maintain Personal Equipment |
| AMPCOR202 Apply Hygiene and Sanitation Practices |
| AMPCOR203 Comply with Quality Assurance and HACCP requirements |
| AMPCOR204 Follow safe work policies and procedures |
| AMPCOR205 Communicate in the workplace |
| AMPCOR206 Overview the Meat Industry |
| AMPX202 Clean work area during operations |
| AMPX209 Sharpen Knives |
| **Industry Experience Competent:** |
| AMPA3050 Bone large stock carcase - forequarter |
| AMPA3051 bone large stock carcase - hindquarter |
| AMPA2045 Trim forequarter to specification\* |
| AMPA2046 Trim hindquarter to specification\* |
| AMPA2068 Inspect meat for defects\* |
| AMPA2026 Operate whizzard knife |
| AMPX201 Prepare and operate a bandsaw |
| AMPA2074 Operate strapping machine |
| AMPA2070 Identify cuts and specifications |
| AMPA2071 Pack meat products |
| AMPA2110 Store carton product |
| AMPA2011 Locate storage areas and product |
| AMPA2108 Loadout meat product |
| AMPA3068 Prepare and despatch meat products |

# Section 2: Qualification and Experience

Trainers and Assessors who hold the TAE40110 or TAE40116 qualification or equivalent will be eligible to undertake Training and Assessment of students at JBS Australia. This qualification, combined with the relevant required skill set, is a requirement as specified in the Standards for RTOs 2015.

To establish that trainers and assessors hold the National Skill Standards Council (NSSC) ***minimum requirements*** of qualifications or competencies for trainers, persons delivering training under supervision, and assessors in the VET sector.

### Table 1: TAE Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| **Trainer and Assessor Qualifications and Skill Sets** | | | |
| Name of Qualification | **Issuing Institution** | **RTO Code** | **Date of Issue** |
| TAE40122 Certificate IV in Training and Assessment | Blueprint Career Development | 30978 | April 2024 |
| Units of Competency:  TAEPDD401 Work effectively in the VET sector  BSBAUD412 Work within compliance frameworks  TAEDES411 Use nationally recognised training products to meet vocational training needs  TAEDES412 Design and develop plans for vocational training  TAELLN422 Use foundation skills resources, strategies and advice  TAEDEL311 Provide work skill instruction  TAEDEL411 Facilitate vocational training  BSBCMM411 Make presentations  TAEASS412 Assess competence  TAEASS413 Participate in assessment validation  TAEDEL412 Facilitate workplace-based learning  TAEDEL414 Mentor in the workplace | | | |

### Table 2: VET/Trade Qualifications

|  |  |  |  |
| --- | --- | --- | --- |
| **VET/Trade Qualifications** | | | |
| Name of Qualification | **Issuing Institution** | **RTO Code** | **Date of Issue** |
|  |  |  |  |

### Table 3: Industry Licenses

|  |  |  |  |
| --- | --- | --- | --- |
| **Licenses /Tickets** | | | |
| Name of License | **Issuing Institution** | **RTO Code** | **Date of Issue** |
|  |  |  |  |

### Table 4: Industry Work History

|  |  |  |
| --- | --- | --- |
| Industry Skills and Experience (Employment relevant to Section 1) | | |
| Employer Details | **Summary of employment** | **Dates and Relevance** |
| JBS Australia Pty Ltd | Slicing, Pre-trim  Workplace Trainer/Assessor  Training on the job  Completion of Assessments  Delivery of Pre Requisite Training | ??? to Current |
|  | **Specialist areas:**  **Labour Beef**   |  | | --- | | BR11\_V7 - Condensation Removal | | BR12\_V9 - Cut down - Intake | | BR14\_V15 - Pre-Trim | | BR28\_V10 - Dropped Meat Trimming | | BR28\_V9 - Dropped Meat Trimming | | BR39\_V5 - Strapping Machine |   **Slicing**   |  | | --- | | SL01\_V8 - Slicing Briskets And Inside Skirts | | SL03\_V6 - Slicing Cube Rolls And Short Rib | | SL05\_V6 - Slicing Blades and Chuck Tender | | SL07\_V7 - Slicing Chuck And FQ Shins | | SL09\_V6 - Slicing Flanks | | SL11\_V6 - Slicing Tenderloins | | SL13\_V7 - Slicing Striploins | | SL15\_V6 - Slicing Rumps & Knuckles | | SL17\_V6 - Slicing Silversides And Shanks | | SL19\_V6 - Slicing Topsides And Hq Shins | | SL21\_V6 - Slicing Bone-In Shin HQ |   **Knife Sharpening**   |  | | --- | | GE010\_V4 - Knife Sharpening Formative | | GE010\_V5 - Knife Sharpening | | **Relevant to:**   * AMPCOR201 * AMPCOR202 * AMPCOR203 * AMPCOR204 * AMPX202 * AMPX209 |

# Section 3: Professional Development

Examples of professional development activities include:

* Participating in courses, workshops, seminars, and conferences: trainers and assessors can attend both external and internal courses—that is, courses developed by professional development providers and internal programs developed and delivered by your RTO.
* Demonstrating recent completion of a VET training product.
* Participation in learning networks—there are various professional associations which provide educative forums about vocational training and assessment.
* Personal development through reading of publications and other relevant information.
* Participation in validation or moderation activities.
* Shadowing or working closely with other trainers’ and assessors’

|  |  |  |
| --- | --- | --- |
| Trainer and Assessor Professional Development  (this is NOT industry currency) | | |
| Activity Details | **Activity Provider** | **Type of Activity** |
| *Only enter current evidence\*. Enter details of*   * *when you undertook the activity (month/s & year/s),* * *where (at industry worksite, over the internet) and* * *how much time you spent on the activity (multiple occasions each month, total of hours or days).* | *Enter evidence that identifies the providers of the activity —person name, business name, location, contact details.* | *Enter evidence that shows what the activity was and its relevance to your professional development as a trainer and/or assessor.* |
|  |  |  |
|  |  |  |
|  |  |  |
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\*With the last two years as a guide. Evidence exceeding two years may not meet currency requirements.

# Section 4: Vocational competency and Industry currency

The following vocational competency evidence table allows trainers and assessors to provide a permanent record of vocational competency and to maintain a record of evidence supporting the currency of their industry skills.

Keeping up to date with the requirements of industry should include being regularly exposed to industry workplaces, participating in workplace tasks or attending a workplace to experience the latest techniques, processes and resources.

**Instructions for Trainers and Assessors**

* Customise the vocational competency evidence and tailor it to each unit. Evidence for each unit must be specific to that unit’s performance criteria, skills and knowledge requirements.
* If industry currency relates to Task Description competency, please provide Task Description code. E.g. ‘Refer to ‘BO01’

|  |  |
| --- | --- |
| **Qualification:** | |
| Vocational Competency  Permanent evidence of equivalent vocational competency customised to performance criteria and other requirements of each unit of competency. | **Industry** **Currency**  Recent evidence of current industry skills relevant to each unit.  Evidence older than 3 years may be deleted |
| Unit: | |
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| Unit: | |
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# Section 5: Mapping Information

Does not hold equivalent unit but does have industry experience to address all Performance Criteria to train and assess for each unit.

|  |  |
| --- | --- |
| Unit: | |
| Equivalent Vocational Competence | **Industry currency and professional development** |
| Does not directly hold unit but does have industry experience with over ?? years in the meat processing industry. | Trainer and Assessor. Full Time. Duties include daily work in the Boning Room and production areas.  I have been inducted into the production areas with in the business.  My many years of experience on the job has enabled me to ???  There are set workplace requirements for???  Any new techniques / changes or requirements are discussed and documented in the task description (work instruction). |

# Section 6: RTO Checklist

To be completed by RTO Management team.

Please fill out the below table as verified if the following elements have been confirmed:

|  |  |  |  |
| --- | --- | --- | --- |
| Documents provided as evidence | Yes | No | n/a |
| Certified Qualifications have been provided and verified |  |  |  |
| All supporting documentation i.e. Task Descriptions have been provided to support vocational (industry) currency |  |  |  |
| Trainer/assessor has provided sufficient verifiable evidence and is authorised to deliver/assess. |  |  |  |
| TAS has been updated |  |  |  |

# Section 7: Trainer Confirmation

|  |  |  |
| --- | --- | --- |
| **Trainer Confirmation** | | |
| I hereby state that the information provided in this form is true and correct. | | |
| Name of Trainer Assessor | **Signature** | **Date** |
|  |  |  |